

JCI WORK ORDER PROCESS

INITIAL DESIGN-BUILD CONSULTATION

- Review Project Scope
- Discuss Needs and Wishes
- Measure Site
- Review Your Budget
- Discuss "The Process"

JCI Submits Work Order Proposal

- Review Proposal
- Client Approves

Are Design Selections Involved?
JCI Produces Preliminary Designs

- Client Completes Design Homework

Preliminary Design Meeting

- Review/Approve Preliminary Design
- Review Selections

Final Design Review Meeting

- JCI Meets to Review Design on Site
- Attended by Trade and JCI Team

JCI PRODUCES FINAL SCOPE OF WORK

PRE-CONSTRUCTION SITE REVIEW

- Review/Approve Final Design
- Review/Approve Scope of Work
- Review/Approve Final Budget
- Approve Construction Agreement

CONSTRUCTION BEGINS

- Review Site /Pass the Baton
- Handoff to Lead Carpenter
- Confirm Project Working Parameters
- Review Customer Site Prep

CONSTRUCTION COMPLETED

- Turn over Project to Customer
- Punch List
- Warranty Documentation
- Final invoicing from JCI
- Review your experience with JCI